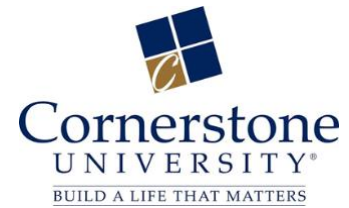


# Cornerstone University Facilities and Physical Plant COVID-19 Response and Procedures



The Facilities and Physical Plant Department at Cornerstone University places the overall health and safety of the campus community as a top priority. The recent SARS-CoV-2 (COVID-19) outbreak has added new challenges and considerations across all areas of business operations and Facilities and Physical Plant is no exception.

In response to these new challenges we have and continue to rely heavily upon the **Wisdom** of industry leaders and partners. This is critical as we seek to strategically implement best practices, methods and standards in our continued commitment toward **Hospitality** and maintaining a safe and welcoming campus environment for our students, faculty and staff.

Below are practices and procedures that Facilities and Physical Plant has implemented in response to COVID-19 as we head into the Fall Semester:

## *General*

- All Facilities employees are trained for and are implementing and following Sate and CDC-recommended PPE usage and social-distancing practices.
- Strategic scheduling of shifts and staffing assignments to minimize in-person contact where applicable.

## *Housekeeping*

- Housekeeping personnel trained and utilizing CDC-recommended cleaning agents, equipment, techniques and protocols (Examples: electrostatic sprayers, targeted cleaning of “touchpoints”, increased and strategic cleaning cycles, etc).
- Strategic third-party contractor utilization for quick-response “deep clean” and “disinfecting” when applicable.
- Systematic deep clean and lock down of unoccupied campus spaces as part of summer turnover in prep for fall semester.
- All dorm building corridors cleaned and disinfected by Modernistic

## *General Maintenance and Construction*

- APPA, ASHRAE and Industry leader-recommended HVAC and Air-System measures, protocols and adjustments in place (Example: increased outside air intake in high-occupancy areas, higher efficiency filtration where applicable, etc)
- Implementation of ASHRAE/ANSI and CDC-recommended measures for re-commissioning dormant buildings in prep for occupancy (Examples: Re-commissioning of water systems, mechanical system checks, etc).

- Mandated written policies and procedures outlining regulation and compliance with CDC-recommended best practices from all external contractors. Strict adherence to social-distancing recommendations and proper PPE usage required for all onsite-contractors.

#### *Additional Protocols for Fall Semester*

- Classrooms in academic spaces cleaned twice daily, including disinfectant wipe down of surfaces and touchpoints
- All public (non-private) restrooms and community restrooms in dorms deep-cleaned twice daily
- Focused routine cleaning of high touch point areas throughout each day (elevator buttons, door hardware, etc)
- Large quantity sanitizer bins distributed to all office areas and provided in all classrooms
- Reconfiguration of classroom seating to allow 6' physical distancing
- Designated floor markings for teaching areas in accordance with CDC recommendations to maintain physical distancing in classrooms
- Placement of floor decals and strategic signage identifying proper distancing at areas where line formation is needed (Reception and greeting areas campus wide, etc). Floor decals and signage to designate traffic flow through high traffic corridors and stairwells campus wide.
- Standard physical distancing signage in all common space lounge and lobby areas
- Plexiglass screens provided to reception areas, and other areas across campus where prolonged face to face transactions are required
- Reconfiguration of dorm rooms to allow for maximum space distancing between occupants

As we continue to navigate this new and challenging time, the Facilities and Physical Plant Department will continue our commitment to the safety, health and well-being of our campus community. Adaptability and a proactive approach is paramount; and as new information becomes available pertaining to SARS-CoV-2, our focus moving forward is to remain up-to-date on the most current research, policies, and relevant best-practices in order to respond, adjust and plan accordingly. In addition, we will continue to lean heavily upon Industry Professionals such as ASHRAE, ANSI, APPA, and OSHA to ensure we are implementing the best possible protocols and procedures into our operations as we continue to serve our campus community.

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