

Post BA Certification Policy Statement

Students with an earned Baccalaureate degree who wish to pursue a teaching certificate present an individual and unique situation. The following policies and procedures establish guidelines for that process. Each student's educational and occupational experience may differ, but these requirements will create a more consistent program leading to eligibility for certification in Michigan. Candidates should consult the Teacher Education Handbook for additional information.

All potential post BA candidates for certification will:

- Meet with the certification officer to review transcripts and choose a program
- Copies of transcripts submitted
- Contact the appropriate admissions counselor about the admissions process
- Submit two letters from current or former administrators or supervisors who can attest to the candidate's abilities to work with school-age children. Ideally, this experience will be in an educational setting.
- Construct a plan listing the courses that are required, when they are offered, and appropriate sequence based on prerequisites.
- Create an individual program spelling out expectations and outcomes to be approved and signed by the Division Chair, Certification Officer and Director of Student Teaching.
- Schedule appropriate courses through the registrar's office
- Pass Michigan's Basic Skills Examination. The Basic Skills Test which preceded the Professional Readiness Exam (PRE) is still valid if all three sections were passed. A PRE passing score of 220 can be used to pass any of the three sections (Math, Reading, Writing) until October 1, 2025. ACT scores of 22 or higher for the three tests taken prior to September 2017 can be used. MME scores on tests taken prior to January 2015 may also be used. MDE has also established alternative scores for each PRE test date which may be used for one of the test areas. Students are required to pass the appropriate grade level (Elementary) or subject area/major (Secondary) test prior to recommendation for certification.
- Apply to the Teacher Education Division for admission into the Teacher Education program
- Meet with the Director of Student Teaching to establish expectations for eventual placement and duration of the Practicum experience as well as the Seminar requirement. This step should be scheduled early in the program but not later than one year prior to the internship experience.
- Pass relevant MTTC endorsement tests prior to the start of the internship experience.
- Complete and submit all paperwork for student teaching. These documents (liability waiver, technology policy, disposition, etc.) should be handed in to the Director of Student Teacher Placement.
- Fulfill all other expectations to meet certification requirements such as First Aid and CPR training from an approved provider.