



Cornerstone
UNIVERSITY®
BUILD A LIFE THAT MATTERS

HOMESCHOOL TRANSCRIPT GUIDE

ADMISSION REQUIREMENTS

- 2.5 high school G.P.A.
- 19 ACT or 1000 SAT Total
(1350 Total for tests taken prior to March 1, 2016)

ACADEMIC PREPARATION

We recommend following the suggested college preparatory program:

English	8 semesters
Mathematics	6 semesters
Science	4 semesters
Social Science/History	6 semesters
Foreign Language	4 semesters
Academic Electives	8 semesters <i>(ex. government, psychology and speech)</i>

OFFICIAL HOMESCHOOL TRANSCRIPTS INCLUDE:

- Cumulative GPA
- Graduation Date
- Parent Signatures

OFFICIAL HIGH SCHOOL TRANSCRIPT

STUDENT INFORMATION

Full Name _____

Address _____

Phone Number _____

Email address _____

Date of Birth _____ / _____ / _____

Parent/Guardian _____

SCHOOL INFORMATION

Name _____

Address _____

Phone Number _____

Email address _____

ACADEMIC RECORD

SCHOOL YEAR: _____ GRADE LEVEL: _____

COURSE TITLE	CREDIT EARNED	FINAL GRADE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL CREDITS: _____ GPA: _____ CUMULATIVE GPA: _____

SCHOOL YEAR: _____ GRADE LEVEL: _____

COURSE TITLE	CREDIT EARNED	FINAL GRADE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL CREDITS: _____ GPA: _____ CUMULATIVE GPA: _____

SCHOOL YEAR: _____ GRADE LEVEL: _____

COURSE TITLE	CREDIT EARNED	FINAL GRADE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL CREDITS: _____ GPA: _____ CUMULATIVE GPA: _____

SCHOOL YEAR: _____ GRADE LEVEL: _____

COURSE TITLE	CREDIT EARNED	FINAL GRADE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL CREDITS: _____ GPA: _____ CUMULATIVE GPA: _____

ACADEMIC SUMMARY

Cumulative GPA: _____

Credits earned: _____

Diploma earned: _____

Graduation date: _____

ATTACHMENTS

Grading scale

List of other schools attended

Other:

I do hereby self-certify and affirm that this is the official transcript and record of _____ in the academic studies of _____.
(academic years)

Parent Signature: _____

Parent Signature: _____

Date: _____

HOW TO CALCULATE A HOMESCHOOL G.P.A.

Instructions provided by Cornerstone University

1. ASSIGN CREDIT TO EACH COURSE.

1 credit = Year-long course

$\frac{1}{2}$ (0.5) credit = Semester-long course

2. TOTAL UP ALL CREDITS TAKEN.

3. TOTAL UP ALL GRADE POINTS.

While some grading scales differ, this scale is the most common:

LETTER	PERCENT	POINTS
A	100-96	4
A-	95-92	3.7
B+	91-89	3.3
B	88-86	3
B-	85-83	2.7
C+	82-80	2.3
C	79-77	2
C-	76-74	1.7
D+	73-71	1.3
D	70-68	1
D-	67-65	0.7
E	64	0

4. TAKE THE SUM OF THE GRADE POINTS AND DIVIDE THEM BY THE SUM OF THE COURSE CREDITS TAKEN IN A GIVEN SEMESTER, YEAR OR BY CUMULATIVE WORK.

Example: Sally Student took 18.5 credits total throughout her freshman, sophomore and junior years of high school. After receiving her final grades for her junior year, the sum total of all grade points achieved is 71.5. Sally's parents take the 71.5 grade point total and divide it by the total amount of credits taken (18.5). This would give Sally Student a cumulative High School GPA of 3.86 (Rounded-up to only include two decimal places).

FAQs

FAQ #1: How do I include courses taken through collegiate dual enrollment when calculating a final GPA?

Please consult the transcript from the institution to verify their grade point system and amount of credits taken per course before calculating a GPA. *(Only for courses that are used in an effort to fulfill high school graduation requirements.)*

FAQ #2: May I just add up each year's GPA and then divide by four to get a cumulative GPA?

No. The result will not be accurate.

FAQ #3: How do I calculate a grade point for a class in which the grade is pass/fail?

Any class that does not receive a percentage grade cannot be considered in the final cumulative or semester GPA.

FAQ #4: Can a homeschooled student partake in an Honors course?

Yes, but we caution the use of Honors designation in homeschool situations. Teachers must be able to present evidence that extra reading was required, that there was a greater amount of work required and that there was an expectation for a better quality of work. Be prepared to extensively document how the curriculum and expectations for the student far exceed the norm.

FAQ #5: May I assign extra grade points (weighted grading scale) for an AP or Honors course?

Yes. For a simple way to do this, add 1 whole grade point to each grade received. This places the class on a 5.0 scale.

Example: An A- received in an AP course would not receive 3.7 grade points. A whole point would be added to the scale and the student would instead receive a 4.7 in this case.



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